

**BAYWOOD COLONY VILLAS
HURRICANE MITIGATION COMPLETION FORM**

Hurricane Helene, September 2024, caused significant flood damage to a number of Baywood Villas. While the Association hired a mitigation company to clean and dry the affected units, some owners elected to hire their own vendors. Since the Association is responsible for much of the work to be done, such as drywall out, flooring, and some appliances under our flood policy; water damage can be a challenge to detect and change over time; and we hold some liability over time, the Association is requiring the following information/actions to be taken before we can accept a different mitigation vendor outcome.

Owners, please complete the demographic information and provide the information in #1 to fmmarks@caseymanagement.com and baywoodmccconnell@gmail.com. Once we receive that, we will arrange for items 2 and 3 to be completed. All items need to be successfully completed before the unit can be cleared for rebuilding:

Owner Name/s: _____

Unit Address: _____

Owner contact: Phone: _____ email: _____

Items to be completed:

1. Provide the drying logs and IICRC certificate of completion from your vendor.
 - a. Date provided: _____
 - b. Information satisfactory: _____

2. The Association will have an independent hygienist complete testing for ATP (bacteria and mold)
 - a. Test completed: _____
 - b. Test results: _____

3. Association mitigation company will complete a last set of moisture readings to be sure unit is within acceptable levels.
 - a. Date completed: _____
 - b. Results: _____

NOTES:

All items are completed satisfactorily and rebuild can begin:

Date: _____ Board/Manager Signature: _____

Position: _____

11/3/2024